

VA Area Coordinator's Report

(for Coordinators, Liaisons and Committee Chairs)

This template can be used as a guide and does not need to be strictly adhered to. Please adapt according to the needs of the person giving the report.

Date of Assembly or VAWSC Meeting: March 1, 2025

Area Coordinator: Website

Name and Email: Wendy R. websitecoordinator@vaalanon.org

Informational Items:

Updates since last meeting

- Actions taken – Area Website hosting platform was upgraded to a more expensive plan that will give us the storage space we need to host the site and the various other parts of our online presence (email, databases). The cost will increase by \$60/yr.
- Meetings held – In conjunction with LRPC we are looking into a backup plan for the site. Cost is unknown at this time.
- Outcomes, struggles, successes – There is a lot of bloat on the site. Many files can be offloaded to a permanent archival storage system at significantly less cost than using the hosting platform and it ultimately should allow us to return to our previous hosting plan.
- Important action items to do or accomplished –

1/Do a full back up of the site and then find an incremental backup solution

2/Research a platform for digital document archival storage (in conjunction with LRPC)

3/determine a storage strategy for email

4/Look at other websites for ideas with regard to a refresh of the website.