

# Virginia Panel 62 Goals/Accomplishments

Event	Lead	Goal	Status	(Target) Completion Date	Milestones	Remarks
<b>Hybrid Assemblies</b>	Tech Team	For all members to attend each Assembly with comfort; provide Virtual attendees an experience as close as possible to being "In-Person"	Each Assembly has been/needs to be assessed based on the previous Assembly	Assemblies have been Hybrid throughout the entire Panel	Working through any technical issues identified	Hybrid Area Assemblies have been well-received by members
<b>Regfox</b>	Assembly Coordinator	Implement 100% online registration for Assemblies	Successfully used to collect data for hotel rooms and Assembly attendance	This App has been used throughout the entire Panel	Working to make registration more streamlined	Ongoing
<b>Assembly Hospitality Room</b>	VAWSC	Have 3 Districts plan and host	Successful throughout the entire Panel	Ongoing and throughout the entire Panel	Listening to the members' ideas	Coming up with new activities for the Hospitality Room
<b>Negotiated Hotel Contracts</b>	Chair and Alt Chair	To facilitate Hybrid Assemblies	Successfully completed through Fall Assembly 2025	Ongoing and throughout the entire Panel		Ongoing
<b>Encore Contracts</b>	Tech Team & Officers	To have a professional company assist the Tech Team with Hybrid Assemblies	Successfully used the equipment provided by Encore with help from a technician	Through May 3-5, 2024		Encore helped the Tech Team with the needed support for Hybrid Assemblies

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<b>Communication with all Districts and support as needed</b>	All	Strengthen links of service in Districts		Ongoing		Ongoing
<b>Virtual GR 101 Sessions</b>	Alt Delegate	To inform GRs of important voting items before each Assembly and give informative training to GRs	Before every Assembly	Ongoing		Providing virtual access to all GRs who desire to be informed
<b>Virtual AMIAS Training</b>	Alateen Coordinator and AAPP	Certify new and recertify current Alateen sponsors (AMIAS) as needed, every 3 years	Current, effective & continuing	Ongoing	Effective training & recertification 4x a year with \$0 travel expense	Ongoing
<b>Virtual AMIAS Chats</b>	Alateen Coordinator and AAPP	Discussion on solving common issues	Approximately 6 chats have been hosted	Ongoing		This has been very well-received by Alateen sponsors (AMIAS)
<b>Area Public Outreach Workshop</b>	Public Outreach Coordinator	To educate and inform members on Public Outreach	Presented to all District Reps and/or by request	Ongoing		The Public Outreach Coordinator sends monthly emails with newly released WSO documents
<b>Spanish Speaking Overlay District 11</b>	Area Chair & Spanish Speaking AFGs	Welcoming a specific language District to the Virginia Area	Approved 2024 Spring Assembly	Approved May 5, 2024		Ongoing

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<b>Virginia Area Boundary Policy</b>	LRPC	Establish a Policy for Group, District, and Area Boundary changes	Approved by the 2024 Spring Assembly	Approved May 5, 2024		Groups will need to follow the procedures to complete the process
<b>Area Job Descriptions</b>	Officers	Review all JD's and update as necessary	Accepted by VAWSC and Assembly	Approved May 5, 2024	Posted to Virginia Area Website	Reviewed during each Panel
<b>Eastern Shore, District 7</b>	Area Chair and Delegate	Establish communication and encourage Area participation	An active DR since 2024, attended 2024 VAWSC meetings and Assemblies	March 2024 May 2024		This District had been dormant for many years
<b>Town Hall #2 on Policies and Procedures</b>	LRPC	To inform members of policies and procedures, having an open dialogue with the attendees	Town Hall on Boundary Policy	Boundary Policy Spring of 2024		Well-received and informative
<b>VAWSC and Assembly Inventory</b>	Chair Appointed Committee	To hear from the Members to pass information on to the next panel	Completed	March 2024 May 2024		Data collected anonymously through Google Forms
<b>Team Building Scavenger Hunt</b>	Chair Appointed Committee	To give members The opportunity for fellowship also collaborate with other Districts	Well-received by the ones who completed the exercise	Assembly May 2023		The desire for a sponsorship workshop was identified

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<b>Guide for VA Al-Anon/Alateen Group and District Treasurers</b>	Treasurer and Alt Treasurer	To provide the current information for Treasurers to have	Revised	VAWSC March 2024		
<b>Area Sponsorship Workshop</b>	Sponsorship Workshop Committee	To reach out to the Area members by having a virtual Workshop	Completed	February 2024		Well-attended, and members requested to have more workshops
<b>Group and District Treasurers Workshop</b>	Treasurer and Alt Treasurer	To educate treasurers and answer their questions	Completed	February 5, 2023	First Area Workshop for Treasurers	Well attended and well received
<b>Reviewed Convention Guidelines</b>	Officers	To make any changes needed	Reviewed No changes	February 2023		
<b>Insurance for the Area Officers and Coordinators</b>	Officers	Compliance with the Area Bylaws	Policy is current	2023		Must be reviewed and renewed every year
<b>Area Appeal Letter</b>	Officers	Revise verbiage for the current Area needs	Revised	2023		This will be sent out twice a year, avoiding the WSO Appeal Letter timelines
<b>Virginia Area Electronic AFGs Policy</b>	Task Force	Create a Policy to allow Electronic meetings as AFGs in the VA Area	Approved by the 2022 Spring Assembly	Approved May 15, 2022	One of the first of four Areas to have a Policy to accept Electronic Meetings	Groups follow the procedures to complete the process

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<b>Town Hall #1 on Policies and Procedures</b>	LRPC	To inform members of policies and procedures, having an open dialogue with the attendees	Town Hall on Electronic AFGs Policy	Electronic Policy Spring of 2022		Well-received and informative
<b>Assembly Registration Fee</b>	Officers	To accommodate for the rising cost of Assemblies	Will be presented for a vote at the Fall Assembly	(October 27, 2024)		
<b>Area Maps</b>	Chair and Alt Chair	Provide the Area with digital mapping of each district location	The Area Digital map will be posted on the Area Website	October 2024	Allows the maps to be updated as needed, using 3 Waves Agency	This will be passed on to the next panel to keep updated
<b>Motion Tracker</b>	Secretary and Alt Secretary	To keep all Area motions in one place to have and review in the future	Capturing all motions from the current Panel and as far back in previous Panels as possible	Ongoing	To keep all motions in one location	This will be passed on to the next panel to keep updated
<b>Area Document Storage</b>	LRPC	Create a location to store original Word and PDF Documents	In development	January 2025 for the next panel	Having easily accessible documents for future updating	This will be passed on to the next panel to keep updated

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<b>Virginia Area Archives Guidelines</b>	LRPC	Guidelines on what should be preserved and stored as Archives	In process	January 2025 Officers meeting, moving forward		This will be passed on to the next panel to keep updated
<b>South East Regional Trustee Nomination Process</b>	LRPC	To create a Process for qualified, interested members to follow	Discussion started in Panel 59, June 2021	Panel 65	Presented a nominee from the Virginia Area in 2021	This will be passed on to the next panel for future nominees