

# VA Area Coordinator's Report

(for Coordinators, Liaisons and Committee Chairs)

This template can be used as a guide and does not need to be strictly adhered to. Please adapt according to the needs of the person giving the report.

**Date of Assembly or VAWSC Meeting: October 26, 2024**

**Area Coordinator: Long Range Planning Committee**

**Name and Email: Valerie P.**

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## Informational Items:

Updates since last meeting

Worked with Area Chair to draft Area Archives procedures, and unanimously recommended their adoption by the Area Officers.

Website: 3 Waves said they could not build a document storage capability. So we are back at square zero there. Suggestions have included Google Drive, Dropbox, Solid State Drives (SSD) in the physical possession of 3 different officers and/or their alternates and/or coordinators that the "owners" work together to maintain identical images of each other. A fourth option would be using Wordpress to build a website for storage & retrieval accessible only by designated officers/alternates.

Need to research options for the website and determine the best a solution for future panels. Policy manual will need to be part of that storage topic.

2025 hotel contract negotiated by Debbie P. and Duane F. Hotel is still unwilling to commit to multiple years. Researched additional facility but did not hear back on a quote. Researched the Ashland area and those numbers were very high.

Officers are recommending an increase to the registrations fees to be discussed and voted on at August VAWSC Meeting.

## Agenda Items to Add to the Meeting Agenda

- Any thought force ideas?
- Any issues of concern?
- Any wins or wows that have occurred

