



VA Area Coordinator's Report

WEBSITE COORDINATOR

Date of Assembly or VAWSC Meeting: Meeting of the VA Area Assembly 15 Oct 2022

Area Coordinator: WEBSITE

Name and Email: Bruce B., Becky D., Sheryl L., Sue V. (webcoordinator@vaalanon.org)

Informational Items:

Updates since last meeting

- **Actions taken:**
 - Reviewed & revised previously developed Statement of Work (SOW) to present to alternative vendors to obtain prices to reproduce our current website on platforms that are less labor intensive than our current one with 3 Waves.
 - Obtained comments from officers on the latest version of the SOW.
 - Personal note: on account of an auto accident on 30 June and subsequent hospitalization of my wife, I was unable to follow through with presentation of the SOW to alternative vendors. The current plan is to get this done during the last quarter of 2022.
- **Meetings held:**
 - Meeting with select members of the LRPC to discuss the way forward and strategy for obtaining alternative bids. Consensus was to go forward with the plan to obtain bids.

- **Outcomes, struggles, successes:** The tech committee members have continued making calendar updates, group records updates and posting documents to relevant web pages.
- **Important action items accomplished or to do:**
 - ACCOMPLISHED: SOW is completed and ready for release to prospective vendors.
 - TO DO: (1) Develop a list of at least three prospective vendors. (2) Present the SOW to vendors & answer their questions. (3) Agree on a date to receive the bid from each vendor. (4) Present a proposal to the LRPC for our path forward, that the LRPC can present to officers for a decision.

Agenda Items to Add to the Meeting Agenda

- Any thought force ideas? No
- Any issues of concern? None at this time.
- Any wins or wows that have occurred? Due to resolution of the 2018 tax issue, maintaining the current website support is financially possible.